#### Local Offer 2022

### How will Little Learners staff know if my child needs extra support?

Throughout your child's time in the setting your child's allocated keyworker is doing observations, tracking your child's development and monitoring their observations. We use these tools to make sure your child is progressing in their development as they should be and will plan round your child's individual interests and needs.

If it is felt that your child is not where they should be in a particular area of their education, their keyworker will speak to the setting SENco and yourselves about implementing a joint support plan in place to help your child reach these important milestones.

### How will we support your child?

When an area of extra support is identified, the keyworker will communicate with the settings SENco and the child's parents/carers to implement a plan of how and what we are going to implement in order to support your child.

An ILPP (individual learning provision plan) is written with guidance and cooperation from the child's parents, setting SENCO, child's keyworker and professionals (if any are involved) this is a target based plan written with the areas which need support and what actions are being implemented, this plan is reviewed every 6-8 weeks and evaluated.

If we feel more professional guidance or input is needed, we will discuss this with the parents, then with the parents consent, we will make the appropriate request or give guidance on how to proceed. These professionals can be S.A.L.T (Speech and language therapist), E.Y.A.T (Early years advisory Teacher), Physiotherapist etc.

If we feel your child would benefit from more support from staff on a more individual basis we can then apply for the appropriate funding, again this will be discussed with the child's parents/carers.

## How often do the parents have communication about how their child is progressing?

We value partnership and communication with parents highly therefore we like the keyworker to give the parents the handover when their key child is collected, this way the information and updates are given regularly and by the person who knows your child best. If meetings are needed these can be easily arranged at a time to suit you.

You will also receive regular observations on your child's Online Learning Journal which has the facility to leave any comments or views you may have along with pictures on our parents only Facebook page.

We understand that many of our children's parents are working parents and therefore very busy, to help keep our parents working together with us when writing up ILLP's we can send a draft copy to the parents using a secure message board, this is so the parents can read at their leisure, have a copy at home and provide any input they wish.

# If your child comes to us with SEND all ready identified what will happen?

Before your child initially starts with us we will have a meeting with the child's parents, setting SENco, setting manager and if allocated, the child's key worker. In this meeting we will discuss what needs/support your child requires and whether as a setting we can meet those needs.

Progressing forward if these needs can be met an ILLP will be written with the guidance from yourselves and professionals already involved.

If any additional funding is required in order to meet your child's needs we will apply for this after communicating with you to ensure everything is in place ready for your child to start.

## **Helping with transitions**

Transitions are a key time for any child. Your child's key worker will prepare your children for their transition to school in a number of ways.

- \*The teacher from your child's new school are invited into the setting to meet your child and spend some time with them, all support needs are discussed and information shared.
- \*Transition meetings will be held if needed.
- \*Photo books including pictures of your child's new teacher, classroom, etc.
- \*We can arrange visits to the new school with the key worker.
- \*All your child's records will follow then to their school.